



Associated Students of Golden West College Finance Commission

Regular Meeting Minutes

NOTICE IS HEREBY GIVEN that the **Finance Commission** will hold a regular meeting on **October 12, 2023, from 1:30 – 2:30 pm in the Student Services Center (SSC) Room 1350**. We will recognize National Savings Day and Gumbo Day. Pursuant to the Government Code Section 54955 and 54954.2(b) (3), the Commission may adjourn, reconvene, and re-adjourn from time to time, as may be necessary to transact the business of the Commission. Those wishing to address the Finance Commission shall be present during public comment and express their concern. For further information, please contact **ASGWC Vice President of Financial Affairs, Victoria Pham, via e-mail at asgwcfinance@gwc.cccd.edu**

I. CALL TO ORDER 1:30 PM

II. ROLL CALL

Chair - Victoria Pham, ASGWC Vice President of Financial Affairs - **Present**

Co-Chair (ex-officio member) - Paul Wisner, Director of Business Services - **Present**

Academic Senate Representative -

Classified Senate Representative -

Director of Campus Life - vacant

ASGWC President (ex-officio member) - Darla Nunez, ASGWC Student Body President - **Present, left at 2:05 PM**

Student Representative - Ciara Orna - **Present**

Student Representative - Taniya Khattrra, Secretary - **Present**

Also in attendance: **Mary Avalos and Dennis Nanez**

Quorum is established at 5/5

III. PUBLIC COMMENT

This segment of the meeting is reserved for persons desiring to address the Finance Commission on any matter of concern that is or not stated on the agenda. A time limit of three (3) minutes per item or five (5) minutes total per speaker on all requested items shall be observed. The law does not permit any action to be taken nor extended discussion of any items not on the agenda. The

Finance Commission may briefly respond to statements made or questions posed, however, for further information, please contact the ASGWC Vice President of Financial Affairs for the item to be placed on a future agenda (Brown Act §54954.2)

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact Campus Life via e-mail at campuslife@gwc.cccd.edu or by phone at (714) 895-8 61, at least 48 hours prior to the meeting to inform us of your needs, so that appropriate accommodations can be made.

IV. APPROVAL OF MINUTES

The Finance Commission may review, discuss, and take action to approve the meeting minutes from October 05, 2023.

Ciara Orna moves to approve the minutes. Second; no discussion; the motion passes unanimously.

V. UNFINISHED BUSINESS

- A. **Funding for Fall Intercultural Programs** The Finance Commission may review, discuss, and take action on funding not exceeding \$4,000.00 for the Intercultural Programs for 2023-24 fiscal year.

Taniya Khattrra moves to fund the Fall Intercultural Programs for \$4,000.00 from the DFB account. Second; no discussion; the motion passes unanimously.

- B. **2023-2024 Volunteer Note Taking Funds** The Finance Commission may review, discuss, and take action on funding not exceeding \$4,000.00 stipends for volunteer note takers from the DSPS Program.

Darla Nunez moves to fund the DSPS - Volunteer Note Taking Funds for \$4,000.00 from the DFB account. Second; no discussion; the motion passes unanimously.

VI. NEW BUSINESS

Paul moves to change item C to item A. Second; no discussion; the motion passes unanimously.

- A. **Create Line Item within Designated Fund Balance** The Finance Commission may

review, discuss, and take action on reserving a line item within the designated fund balance in order to fund proposals that were not reviewed in the previous fiscal year.

- B. **Timeline for ASGWC Annual Budget Development Process** The Finance Commission may review, discuss, and take action to draft the timeline of the 2023-24 ASGWC Annual Budget Development Process.
- C. **Review Budget Allocation Application and Rubric** The Finance Commission may review, discuss, and take action on finalizing the Funding Request Form and Grading Rubric for the 2023-24 ASGWC Annual Budget Development Process.

Taniya Khattra moves to approve the updated funding application. Second; no discussion; the motion passes unanimously.

Ciara Orna moves to approve the rubric. Second; no discussion; the motion passes unanimously.

Taniya Khattra moves to extend the meeting for 15 minutes until 12:45 PM. Second; no discussion; the motion passes unanimously.

VII. COMMISSION REPORTS

Finance Commission members may give reports on any relevant business that pertains to the Finance Commission (*3 minutes maximum per member.*)

Victoria Pham made a report.

VIII. ADJOURNMENT

Adjourned at 2:40 PM.